# **ICL Board Meeting Minutes**

February 18, 20

If a member knows he/she will be gone for several weeks, they need to let Barb know.

We discussed reversing the decision made last year to stop allowing the people

President, Judy Gram for Curriculum, and both Dominic Spedale and Lee

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Board-approved membership fee and limit on the number of members for the year ahead, and any additional business. A General Meeting of the membership shall be held at the conclusion of the Fall semester for the annual election of officers and any additional business. Newly elected officers shall assume their duties at the conclusion of the Spring semester. Regular meetings of the membership may be held at the conclusion of any semester. Other meetings may be called by three Board members or fifteen WUICL members requesting a special meeting. Advance written notices of annual, general, and special meetings shall be in the hands of the membership and the University no later than one week prior to the meeting date. Meetings shall be conducted in conformity with the most recent edition of Robert's Rules of Order.

### Article 11 - Elections

The Executive Director shall appoint a Nominati T° wel stdrman

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## Article 8 - Meetings

The Board of Directors shall meet monthly except by agreement of the Board, the dates and times to be determined by the Board. A majority of the Board shall constitute a quorum. Working groups shall meet as determined by their Directors, and Directors shall present reports of those meetings at the monthly Board meetings. All meetings of the Board and the working groups shall be open to the membership and to the University (except for meetings held for the specific purpose of considering personnel matters). Dates, times and locations of the meetings shall be provided to the membership and the University.

There shall be an Annual Meeting at the conclusion of the Spring semester. This meeting shall include information of the Board-approved membership fee and limit on the number of members for the year ahead, and any additional business. A General Meeting of the membership shall be held at the conclusion of the Fall semester for the annual election of officers and any additional business. Newly elected officers shall assume their duties at the conclusion of the Spring semester. Other meetings may be called by three Board members or fifteen WUICL members requesting a special meeting. Advance written notices of annual, general and special meetings shall be in the hands of the membership and the University no later than one week prior to the meeting date. Meetings shall be conducted in conformity with the most recent edition of Robert's Rules of Order.

#### Article 11 - Elections

The Executive Director shall appoint a Nominating Committee Chair in September of each year. The Nominating Committee shall present a report to the Board describing the conduct and results of their search for persons qualified and willing to serve in each office. On completion of this Board hearing and response to any suggestions from the Board, but at least one month prior to the General Meeting at the end of the Fall semester, the report of the Nominating Committee shall be posted on the WUICL Bulletin Board and forwarded to the University. The report of the Nominating Committee shall also be included in the notice of the General Meeting. The Committee Chair shall present the nominees at the General Meeting. Nominations may also be made by WUICL members and posted on the WUICL Bulletin Board with the names of the nominating members and statements of the nominees' qualifications and willingness to serve. The deadline for such postings shall be one week prior to the date of the election. Election shall be by a majority vote of those members present, by written ballot unless absence of multiple candidates for each office permits a unanimous vote.

Those persons elected will be designated Director Elect and shall take office as of the Annual Meeting adjournment at the end of the Spring semester, each to serve for a term of one year or until their successors are elected.