

ICL BOARD MEETING MINUTES

May 2012

Order: Meeting was called to order by Director Ken Panck at 2:00 pm following the End-of-Year Banquet.

Members Present:

Executive Director–Ken Panck, *Curriculum Services*–Gary Beck and Bill Griffiths (both retiring) and Peter Rasmussen and Tom Zook (newly elected), *Social Services* – Oddny Everson and Karen Bender, *Information Services* – Peter Ronai, *Membership Services* – Eunice Porter and Louise Schroeder, *University Support Services* – Hardin King (newly elected), *Treasurer* – Nancy Robinson (retiring) and Charlene Robbins (newly elected) and *Secretarial Services* – Jyl McCormick.

Board of Directors Reports:

Financial Services:

Nancy Robinson handed out the current Treasurer’s Report and explained the differences between the projected budget and the activity thus far this year. The April report is not complete and the Report is based on moneys spent through March. Each line item on the budget is within the acceptable range, with the totals for each area slightly below the proposed budget. Ken Panck stated that ICL should keep a contingency amount of \$10,000 - \$15,000 to be held in reserve if ICL needed to update the sound system or some other large expenditure. Bill Griffiths asked if the ICL honorarium was current with other groups who had speakers. After some discussion, Ken stated that he believed it was appropriate. It was suggested that the 2012-13 Budget reflect the amounts that were spent this year as a beginning point. Hardin

King said that having the flexibility in donations to Willamette allowed the Board to apply moneys to various programs.

Information Services:

Peter Ronai summarized that the CMS (content management system) is working well. He asked how long 04.-1 () 2 (w) -3 (el) 2(l) 2 (2 (n

expenditure. Ken Panck moved and Bill Griffiths seconded the motion that this should be done next year. Motion passed.

University Services:

Hardin King reported he would meet with the President and with the Dean of Liberal Arts regarding what ICL members could do for and with the University.

Membership Services:

Louise Schroeder and Eunice Porter reported that members started giving the tuition checks to them earlier this year. This has resulted in receiving 112 checks before today. This made the check-in at the banquet much easier. Those members who have been notified regarding their lack of attendance and who have not responded to the earlier letter will be notified by a letter from Ken Panck that their membership has been terminated. There will be 11 or 12 openings for the 2012-13 year. Five of these positions are filled and they were meeting with two new members later today. Solveig Holmquist who will be assisting Grant Hagedstedt, and Meike Visser who will be assisting Peter Ronai will be two of the new members. Other new members include people who were asked to join last year but had previous commitments and

classes. It was moved by Ken and seconded by Peter Rasmussen that the wording will be “most of the time”. Motion passed.

Curriculum Services:

The first session of Fall Semester will have both the President of Willamette University, Stephen Thorsett, and the Dean of Liberal Arts, Marlene Moore speaking to the class. This program also includes the Twentieth Anniversary of ICL program. The program on September 11 will have members speak on their memories of that day. There is a half-hour video that will be played, leaving a half hour of time for personal reflections. Any comments during this program should not be political.

Social Services:

Karen Bender said a member of ICL had approached her and said Minto-Brown Island Park did not have enough parking. Members attending the picnic should park in the THIRD parking area. (The second parking area is at the dog park.) Discussion was held regarding the type of burgers (meat or meatless) and the Board decided on both. Ken Panck brought up the possibility of having refreshments in the lobby of Ford Hall prior to the morning

such a program.

New Business

Ken Panck asked to extend emeritus status to the Fletchers and to Wes Robinson as founding members. It was moved by Peter Rasmussen and seconded by Hardin King that the emeritus status will be given to all founders at the 20th Year Ceremony on September 6, 2012. Motion passed.

The information from the members of ICL who have been interviewed by Peter Rasmussen and Tom Zook will be edited for the DVD presentation. Discussion was held regarding all the footage that would not be included. This footage will be stored on a hard drive that will be purchased so the information gathered would not be lost.

Meeting adjourned at 3:30 pm.

Respectfully submitted,
Jyl McCormick
Secretarial Services